

ATHENS CONGRESS

**1st MEETING OF THE EXECUTIVE COMMITTEE
12 - 14 April 1991**

Present:

Robert DAUDELIN	President
Eva ORBANZ	Secretary-General
Raymond BORDE	Treasurer

Wolfgang KLAUE	Vice-President
Anna-Lena WIBOM	Vice-President

Members

Eileen BOWSER
Guido CINCOTTI
Christian DIMITRIU
David FRANCIS
Maria-Rita GALVAO
Luis de PINA
Bob ROSEN

Commission Heads

Henning SCHOU	Preservation
Michelle AUBERT	Documentation
João BENARD DA COSTA	Programming

Honorary Member

Vladimir POGACIC

Secretariat

Brigitte VAN DER ELST	Executive Secretary
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EXECUTIVE COMMITTEE MEETING
Athens, 12 - 14 April 1991

D R A F T A G E N D A

1. Adoption of the agenda	1
2. Approval of the Minutes of the meeting in Bologna	1
3. Report on the preparations for the Congress in Athens	1
4. Review of all the points on the agenda for the General Assembly	2
5. Membership questions :	
5.1. Discussion on the introduction of the new draft Statutes and Rules	8
5.2. Reconfirmation of Members: Budapest, Oslo, Rio de Janeiro, Berlin/SDK, Helsinki, Jerusalem, London/IWM, Montreal, Poona, Washington/LC, Canberra	9
5.3. New candidates for membership: Bogotá: Fundacion Patrimonio Filmico Colombiano Paris: Cinémathèque Française Jerusalem: Steven Spielberg Jewish Film Archive	11
5.4. Reconfirmation of Observers : Alger	13
5.5. New candidates for Observership: Bucuresti, Tbilissi, Puerto Rico	13
5.6. Miscellaneous	
5.6a Honorary Membership	15
5.6b Elections	16
5.6c Other matters	16
6. Report of the Fundraising Committee	16
7. Report of the Treasurer: Approval of the 1992 budget	18
7a Projects for the 100th anniversary of the cinema	19
8. Report of the specialized Commissions	22
8.1. Preservation Commission	22
8.2. Documentation Commission	23
8.3. Cataloguing Commission	26
8.4. Commission for Programming and Cultural Uses	23
9. Any other business	25

FIRST MEETING OF THE EXECUTIVE COMMITTEE
12 - 14 April, 1991

Mr DAUDELIN, President, formally opened the meeting and passed the floor to the host, the Director of the Greek Film Archive Mr ADAMOPOULOS who was accompanied by his colleague Mr Evangelos Sorogas.

Mr ADAMOPOULOS welcomed the members of the Executive Committee. He spoke of the problems the Greek Film Archive had experienced in connection with the untimely death of their President, Mrs Aglaya Mitropoulos, but he assured the EC that the staff of the Greek Archive had done their best to organise the Congress.

Mr DAUDELIN asked Mr ADAMOPOULOS and his colleague to stay with the EC for the morning session as item 3 on the Agenda would be dealing with the preparations for the Congress. This was agreed upon.

1 ADOPTION OF THE AGENDA

Two points were added at the request of Mr FRANCIS and Mr CINCOTTI respectively:

- 7a 100th Anniversary of the Cinema
- 5.6 Honorary Membership

The proposed agenda was then formally adopted.

2 APPROVAL OF THE MINUTES OF THE MEETING IN BOLOGNA

Mrs GALVAO commented on the remark of Mr FRANCIS (p.19) on her report about Cinemateca Nacional in Caracas. What she had meant was that she did not believe the Biblioteca Nacional would be able to supply the money necessary for the preservation of the films of Cinemateca Nacional.

Mrs BOWSER pointed to an error on p.45, paragraph 3. It should read 'lending archives' and not 'leading archives'.

The Minutes were approved with those two corrections.

3 REPORT ON THE PREPARATIONS FOR THE CONGRESS IN ATHENS

Mr DAUDELIN suggested going through the programme for the Congress day by day together with the Greek colleagues. They informed the EC that the official opening on April 14 would include a dinner. There were to be two short speeches by the Secretary General of the Ministry of Culture Mr FOTEAS and by the President of the Greek Film Archive Mr MOUTSOPOULOS. The Archive had two Presidents: Mr MOUTSOPOULOS, President of the Board, and Mrs Mona MITROPOULOS, President of the Executive Committee. The President of FIAF was also expected to give a short speech.

There was to be an official opening of the General Assembly on April 15 at the Zapion Centre. The Secretary General of the Ministry of Culture would deliver another short speech.

Technical details about the work of the two Symposia to be held at the National War Museum were discussed briefly and the hosts gave information about the venues and the times of the different workshops.

There was to be a farewell dinner with the Mayor of Athens, Mr Antoni TRITSIS, at the Town Hall on April 19, and an excursion to the islands of Egina, Poros and Hidra on April 20.

4 REVIEW OF ALL THE POINTS ON THE AGENDA FOR THE GENERAL ASSEMBLY

GA2 Report of the President on behalf of the Executive Committee
Mr DAUDELIN's draft report had to be xeroxed for the members of the EC and would be discussed later.

GA3 Confirmation of the status and voting rights of the members, present or represented
Mrs ORBANZ announced that Mrs GALVAO was to represent the archives in Bogota and Rio de Janeiro.

Mrs VAN DER ELST informed the EC that the Archive in Rio de Janeiro had sent the amount of the subscription for 1989 but, as they had not paid the subscription for 1990, they had not the right to vote. And as far as the Archive in Bogota was concerned, they would be entitled to a vote only if they had become a member by the time of the elections.

GA4 Adoption of the Agenda

The Honorary Membership issue was added to Point 6 on the GA Agenda: Membership Questions, Miscellaneous.

The Agenda for the General Assembly was then adopted.

GA7 Relations with Unesco and other international organisations
Mr KLAUE said he would now report on events which had taken place after the EC meeting in Bologna, while at the GA he would summarize on all events of the past year. He added that there were to be no representatives of international organisations at the Congress this year.

The Annual Round Table of the AV Archives Organisation had taken place in The Hague in March.

GA7.1 Unesco contracts with FIAF

Mr KLAUE reported that FIAF had had to withdraw from one contract offered by Unesco, namely the preparation of a one-year training course on av archiving based on a curriculum prepared by an international working group. The course was to be held in Berlin in co-operation with the Humboldt University of Berlin, Section for Archive Science. Unfortunately, because of the Unification, the project had had to be cancelled as the situation at the Berlin University had become very critical.

FIAF had been offered another contract by Unesco, for US\$10,000, namely to chair a working group for the preparation of a World Directory of Film, TV and Sound Archives. The project had been discussed briefly at the Annual Round Table with representatives of other NGOs which would join FIAF in executing it. The work would have to be done on a compressed schedule, as Unesco had set June 1992 as the deadline for the completion of the project. The NGOs concerned had agreed to try and execute the project in this short term. A small working group was to meet in Brussels in the first days of May to start work.

GA7.2 Unesco contracts with other NGOs

Mr Klaue mentioned them briefly for the information of the EC:

- support for the publication of the Proceedings of the Joint Technical Symposium by contract with the Technical Coordinating Committee (TCC);
- support for a Bibliography on AV Archiving which was being prepared by IASA and was nearly completed (US\$3,000). Several FIAF archives had contributed to it.
- a contract for the preparation of a Glossary of Audiovisual Terms, also to be conducted under the leadership of IASA.

GA7.3 Possible funding by Unesco in 1992/1993

The information supplied by the Unesco representative at the Annual Round Table was that there were again restrictions and backcuts of funds and budgets and that the budget proposal on which the Executive Board of Unesco would have to decide was US\$105,000 for the NGOs in the field of av archiving for the period 1992/1993.

GA7.4 Other projects connected with Unesco and with other international organisations

A Study of the Legal Problems of AV Archives was to be published shortly. It had been done two years before by Unesco with the help of other international organisations. According to Mr KLAUE it was the most complete survey done on the subject so far, and its publication would be the most complete compilation of legal problems av archives are faced with. It would include a very good bibliography of existing legislations on that subject. The Study had passed through other Unesco departments on legal matters and copyright problems and would be of great help to av archives in solving legal problems in their countries.

Mr KLAUE informed the EC that there was a project for another Joint Technical Symposium to be held in connection with the Congress of IFLA in Barcelona in 1993. The IFLA congresses were usually attended by thousands of library people and it would be a new experience for FIAF to present the technical problems of av archiving before such a large audience.

Mrs ORBANZ reported that Helen HARRISON of IASA has invited FIAF to their conference in Sopron, Hungary. It was also suggested that the FIAF representative should speak on the Curriculum Development.

Mr DAUDELIN recalled that, after the Havana Congress, he and Mr SCHOU had discussed future co-operation with Gerald GIBSON, the newly-elected President of IASA, with Sven ALLESTRAND, the General Secretary and the Vice-President Mrs HARRISON. It had been decided that co-operation should be carried out by projects and not by joint meetings or congresses, and that the first step in that direction would be the exchange of information about the meetings of the Commissions.

GA7.5 Policy trends in some international organisations

Mr KLAUE reported about policy trends in IASA and FIAT. IASA was prepared to change slightly its policy towards opening to other archives, not only to the ones concerned with sound recordings, but to institutions with AV collections.

There was also a movement inside IASA to initiate a supra-international organisation, an affiliation of sound, tv and film archives. This had been rejected by the IASA membership and there had been no sympathy with the idea at this year's Round Table either, but there remained a small nucleus of people within IASA who always brought up this supra-organisation concept.

Mr. KLAUE informed the EC of a tendency in FIAT to become more and more orientated as an organisation of tv station archives. Together with Mrs AUBERT and Mr JEAUVONS he had attended two of the sessions of FIAT's General Assembly in Tokyo where it had been clearly stated that the aim of the members of FIAT should be to serve their stations, and that the preservation of the av material produced in a country, which is of interest to the general public, should be done by other institutions.

There followed a brief discussion about whether FIAF should consider following IASA's example by opening up towards institutions with small collections who had a relationship to film, but it was decided that this should be discussed under the Membership issue.

GA2 Report of the President on behalf of the Executive Committee

Mr DAUDELIN read his report in English. There was some comment on the report, as well as suggestions for amendments and additions.

GA8 Projects for the Centenary of the Cinema

It was decided that Mrs WIBOM should report at the GA on behalf of the 100th Anniversary Working Group. She said she had received a lot of additional proposals since arriving in Athens which she was going to incorporate in her report. The issue was to be discussed at length on the EC Agenda.

GA9 Report of the Preservation Commission

Mr SCHOU had not yet arrived but he would deliver his report at the GA.

GA10 Report of the Documentation Commission

Mrs AUBERT would distribute copies of her report to the members of the EC. The reports of all three Commissions would also be distributed to the membership before the GA.

GA11 Development Fund

Mrs WIBOM would report briefly at the GA.

GA12 Projects and publications underway

P1 100th Anniversary of the Cinema

This item was taken out of the list of projects as it figured on its own on the GA Agenda.

P2 Guidelines for the shipment of nitrate films

Mrs VAN DER ELST reported that, although in Havana she had promised to work on this project, she was prevented from doing so because of restrictions in the budget and staff of FIAF. But as soon as she got someone to help her, as Milka Staykova was coming to Brussels in the first days of May to stay with her for three months, work on this project would be resumed. She agreed to Mr DAUDELIN's suggestion that the Guidelines should be published before the end of 1991.

Mrs AUBERT remarked that she had had to prepare such guidelines herself for the Service des Archives du Film because the situation concerning the shipment of nitrate films was not quite satisfactory in France and, as they were going to embark on a big nitrate programme and lots of nitrate films would have to be shipped into and out of the country, they felt supplementary precautions were to be implemented. Existing French laws dated back to the 1940s and did not take into account some changed realities.

Mr FRANCIS who had been involved in this project in its early days suggested that, before co-relating the results of the questionnaire which had been sent out before the Havana Congress, a reminder on the questionnaire should be circulated to the archives to ask whether there had been any changes in the meantime, as it was the case with Britain. He also thought it would be interesting to go through the guidelines prepared by Mrs AUBERT because there might be in them some issues which had not been taken into account in the FIAF questionnaire.

Mrs VAN DER ELST undertook to do the compilation of the results of the questionnaire and to send it out again after Milka arrived. Mrs AUBERT promised to distribute the guidelines she had prepared and suggested that she and Mrs VAN DER ELST should discuss the matter together.

P3 International Index to Film and TV Periodicals (PIP)

The Editor of the PIP, Mr Michael Moulds, would report at the GA. The meeting of the PIP Supporters was scheduled for 6 p.m. on April 19th.

P4 FIAF Summer School

Mr Clyde Jeavons was to report to the GA on this item.

P5 Revised edition of the "Handbook for Film Archives"

Mrs Bowser reported that the completed manuscript had been turned over to the publisher a month before and that publication was expected within this year.

P6 Glossary of Laboratory Terms

Mr FRANCIS reported that it had been passed to Madelein Math who used to work in the Film Division of the Library of Congress but was now reference librarian. She had made two draft editions and had started work on the final edition in 1987, which she had circulated for comments and which was very good, but unfortunately she was not prepared to proceed with it because of lack of time. He suggested that, rather than strike the project from the list, the Preservation Commission should be approached to see whether they would take this on. He recommended that, in view of the fact that there had been a lot of publications in recent times which had tried to do this, an analysis should be made of them to see whether such a Glossary was still necessary. If none of these publications satisfied the original terms of this project, it might in the end be an editing job which would take out from the production ones the terms which are of particular interest to film archives, as most of these publications had too much for archival needs.

After a brief discussion it was decided to ask Mr SPEHR if the Library of Congress would proceed with the Glossary and, if not, to approach the Preservation Commission.

P7 FIAF Bulletin

Mrs BOWSER said that at the GA she would thank a lot of people who had contributed to the new edition of the Bulletin, and especially towards its design and printing. She reminded the EC that she was not going to continue as Chief Editor, but that she was willing to stay on as Editor if the new Chief Editor would want her to.

Mrs VAN DER ELST raised the question of finding publicity to be published in the Bulletin. Mrs BOWSER and Mrs WIBOM stressed on the need to supply the membership with precise information about the price, size and the camera-ready format which was required, before they approached potential advertisers. It was decided to do this during the General Assembly.

P8 Bibliography of FIAF Members' Publications

Mrs VAN DER ELST reported that the latest issue of the Bibliography which covered two years was the last one to be prepared by Jana Vosikovska and expressed her thanks to Jana for having done such a good job for such a long time. She reminded Mr DAUDELIN that he had promised to investigate whether the Documentation Commission and René BEAUCLAIR in particular would agree to take this on.

Mr DAUDELIN promised to do so on his return; he thought that if René was to do this, it should be under the umbrella of the Documentation Commission.

Mr FRANCIS then asked whether Saur could possibly be interested in publishing it and, Mr KLAUE responding that Saur was not interested in manuscripts under 100 pages, suggested that if the members were asked to supply a synopsis for each entry, the Bibliography would become more than 100 pages. Published by Saur, the Bibliography might get a wider circulation which would benefit the archives publishing the books. Mrs AUBERT said the Documentation Commission would include this issue in their agenda.

P9 International Directory of Cinematographers, Set and Costume Designers in Film

A written report by Alfred KRAUTZ was to be distributed to the membership. Mrs Orbanz reported that Mr KRAUTZ had used the benefit of early retirement and had left the Archive. He was willing to continue his work on the Directory but needed support in terms of working space, postal and telephone expenses which until recently had been supplied by the former Staatliches Filmarchiv, while Saur was paying for his travel expenses. She suggested that the EC should address formally the Bundesarchiv to ask whether they were willing the support the project in future with Mr KRAUTZ as Chief Editor.

GRAF Filmography

Mr DAUDELIN raised a related item, namely the GRAF filmography. He reported that he had had a letter from Mr GAUDREULT announcing that the first volume was going to be handed to the publisher before the end of the month and would be published during the first quarter of 1992. He recalled that in Lisbon they had agreed on buying 100 copies at the reduced price of 100FF each and that this amount should be envisaged in the 1992 budget.

Mr BORDE announced that 500,000BF were envisaged for Publications in 1992 on condition that the income from the new subscription rates would be realised.

Mrs AUBERT asked whether it would not be wiser to re-consider the decision to buy those 100 copies for the member archives as the archives represented the first potential market for the book anyway.

Mr DAUDELIN reminded the EC that there had been a formal involvement in that project on the part of FIAF and they could not possibly back out of it.

Mrs VAN DER ELST asked whether FIAF should distribute the 100 copies free to the member archives, or sell the copies to them.

Mr DAUDELIN remarked that the volume ought not to be distributed free to the archives as offering it to them at cost price was already a great benefit.

Latest FIAF publications

Mrs ORBANZ enumerated the FIAF publications which had appeared in the last twelve months, namely the Proceedings of the Vienna Symposium, the Proceedings of the Lisbon Symposium, the Cataloguing Rules, Harold Brown's "Physical Characteristics of Early Films as Aids to Identification" and the tenth volume of the Directory of Cinematographers and Set and Costume Designers covering Czechoslovakia.

GA13 Report of the Cataloguing Commission

Mr Roger Smither would deliver the Report of the Cataloguing Commission at the GA on behalf of Harriet Harrison.

GA14 Report of the Programming Commission

Mr BENARD DA COSTA would report at the GA.

GA15 Future Congresses

1992 Montevideo

Mr CARRILL was expected to arrive on the next day and would join the EC to discuss his plans for the 1992 FIAF Congress in Montevideo.

1993 and 1994

Mrs WIBOM reported that Mrs Penpan JARERNPORN, who was trying to organise the 1993 Congress in Bangkok, had written to say that she had been able to raise only \$25,000 by then. Mrs WIBOM had advised her to turn to Unesco for possible funding, but added that the Fund-Raising Committee would also try to help after the costs were clearly defined.

Mr DAUDELIN reminded the EC that there was a firm invitation from Bologna for the 1994 Congress. Mr FRANCIS then warned against having two successive congresses in Italy, as there was also an official invitation for 1995 in Pordenone.

Mr ROSEN reported about an interesting proposal which had emerged from the discussion of the 100th Anniversary, namely to approach the colleagues from the US archives about a joint sponsorship of a Congress to be held in Los Angeles in 1995, and to look for money from the studios and from other institutions linked with the 100th Anniversary. He would explore this after his return.

Decision: Wait for the arrival of Mrs JARERNPORN for confirmation of her invitation for 1993 and make a tentative approach to Mrs Claes about Brussels in the meantime.

GA16, GA17 and GA19

To be discussed under items on EC Agenda.

GA20 Open Forum. Proposals for new projects

There was no discussion on this item.

Chairing of GA Sessions

It was agreed that the four sessions should be chaired respectively by Mr DAUDELIN, Mrs ORBANZ, Mr KLAUE and Mrs WIBOM.

5 MEMBERSHIP QUESTIONS

5.1 Discussion on the introduction of the new draft Statutes and Rules

Mr ROSEN asked whether, in view of what had happened during the elections in Lisbon, the members of the EC considered all procedure issues successfully resolved. Mr DAUDELIN responded that they would be discussed under Point 5.6. Miscellaneous: Elections.

Mrs ORBANZ suggested that they should start a discussion on the introduction of the new Statutes and Rules to the GA.

Mr FRANCIS raised some questions which were related to this:

- First, it seemed there had been no reaction of the membership to the circulation of the modifications to the Statutes and Rules after the meeting in Bologna.
- About the titles of the three categories of membership: Members, Provisional Members and Associates: had the EC made a final decision about them or had they left the issue open?
- Whether the proposed rotation of members of the Commissions (Rule 77) should be presented separately from the other membership issues.
- His last question was about the way the work of the Membership Working Group and, in general, all the membership issues should be presented to the GA. He felt there ought to be a brief introduction about the background, even if this had been already done twice, at previous General Assemblies.

Mr KLAUE stressed the point that, with the introduction of the new Statutes and Rules to the GA, the question as to which of the two new categories the present Observers were going to belong would come up immediately. The EC should present to the membership an answer as to how this was going to be handled, and not a recommended list of possible Provisional Members and Associates; this should be done by the next EC in co-operation with the Observers concerned. In this way they would be able to have the essence and the principles of the changes discussed, and not the individual cases.

Mr ROSEN agreed that the question of the rotation of Commission members should be kept apart and discussed separately.

The introduction of the general discussion should give just enough detail to remind the membership of all the steps the procedure had gone through, and to stress that this was the end result of a long, interactive, democratic and participatory process, and not simply the recommendations of the EC. He also agreed to the suggestion of Mr FRANCIS that the discussion on the formal changes in the Statutes and Rules should be separated from the discussion of the implications these changes were going to bring about.

In response to Mr FRANCIS's question as to where the increase of the membership subscription should fit in in the discussion, Mr BORDE said that this was not actually related to the changes in the Statutes and Rules and was going to be discussed under the 1992 budget issue.

Mrs VAN DER ELST suggested that the category of subscribers should be kept even if they should be called differently, as this would allow the archives which cannot afford to pay the subscription fee to participate to some extent in the activities of FIAF. Mr FRANCIS agreed with the idea in principle, but preferred not to introduce this on that particular occasion because it could result in FIAF starting to lose a lot of its provisional members.

Mrs BOWSER also supported the idea but on condition that the category of subscribers be kept outside the Statutes and Rules and their names did not appear in the list of the Members and Observers.

Mrs GALVAO stressed that this was of particular importance to countries where there was only one archive.

Mrs ORBANZ considered this was an issue to be discussed by the EC when assessing the results of the presentation of the new Statutes and Rules, and not an issue to be discussed by the GA.

Some minor points about the wording of the draft Statutes and Rules were then discussed.

5.2 Reconfirmation of Members

5.2a Budapest: Magyar Filmintezet - Filmarchiv

Mrs ORBANZ reminded the EC that in Bologna their reconfirmation had to be postponed because of lack of information about their budget. Mrs VAN DER ELST had written to them on this subject but had received no answer so far.
Decision: To await the arrival of the representatives of the Budapest archive for possible information about their budget situation. The reconfirmation was thus postponed.

5.2b Oslo: Norsk Filminstitutt

Mrs ORBANZ recalled that their reconfirmation had also be postponed in Bologna because more information was needed on their structure and budget. They had taken on a new task, defined by them as home video registration, the essence of which had not been clear to the EC. In the meantime they had supplied information about the expansion in their activities and accordingly in their budget.

Decision: Unanimously in favour of reconfirmation.

5.2c Rio de Janeiro: Cinemateca do Museu de Arte Moderna

The case of the Rio de Janeiro Archive was not one of reconfirmation, but of their not having paid their subscription for the past two years. Mrs VAN DER ELST repeated that she had the assurance of Mr Vieira that the money for the 1989 subscription had been sent to FIAF through a New York bank on April 11. The Treasurer Mr BORDE considered that, under these circumstances, nothing should be done for the time being concerning the membership of Rio de Janeiro, but of course they would not have the right to vote at the GA. This was agreed on.

5.2d Berlin: Stiftung Deutsche Kinemathek

Mrs Orbanz having left the room, Mr DAUDELIN introduced the case saying he was satisfied with all aspects of the dossier. Mr KLAUE was unhappy about the amount of the budget allocated to preservation and suggested that something should be done in this respect. It was decided that the issue would be raised in the letter of reconfirmation.

Decision: Unanimous reconfirmation.

5.2e Canberra: National Film and Sound Archive

Mrs ORBANZ reviewed the dossier noting that they had a new internal structure which seemed to be functioning very well and that the amount they spent on preservation was one of the highest percentages of the budget among all the archives which were being reconfirmed.

Decision: Unanimous reconfirmation.

5.2f Helsinki: Suomen Elokuva-Arkisto

Mrs ORBANZ introduced the dossier saying it was complete and made a few minor remarks. She recommended reconfirmation.

Decision: Unanimous reconfirmation.

5.2g Jerusalem: Archion Israeli Leseratim

Mrs ORBANZ reviewed the dossier and commented on the two budgets presented, one comprising all the activities of the Archive, including the International Film Festival, and another which detailed the 'archive expenses' and which had served as a basis on which the percentage allocated to preservation given in the questionnaire had been calculated. She underlined the importance of the Archive's collection and added that there had been progress in film preservation.

Decision: Unanimous reconfirmation.

5.2h London: Department of Film - Imperial War Museum

Mrs ORBANZ introduced the dossier noting that the amount of the budget allocated to preservation was 48%. She remarked on the extension of the Department's premises following a move from the Museum's main building in 1986 and recommended reconfirmation.

Decision: Unanimous reconfirmation.

5.2i Montréal: Cinémathèque Québécoise

Mrs ORBANZ reported that the dossier was complete and remarked on the new colour vaults. Mr CINCOTTI asked for clarification on the percentage allocated to preservation which also comprised acquisition. Mrs ORBANZ then recommended reconfirmation.

Decision: Unanimous reconfirmation.

5.2j Washington: Motion Picture, Broadcasting and Recorded Sound Division - Library of Congress

Mrs ORBANZ reviewed the dossier noting that a 20% cut in the budget had been stated in their Annual Report but that there was no mention of it in the reconfirmation papers. She added that there had been internal changes which, however, had no negative effect on their activities. She recommended reconfirmation.

Decision: Unanimous reconfirmation.

5.2k Poona: National Film Archive of India

Mr DAUDELIN reviewed the dossier which was complete. He recommended reconfirmation.

Decision: Unanimous reconfirmation.

Mrs VAN DER ELST informed the EC that the following archives would have to be reconfirmed during the autumn meeting: Buenos Aires, Rio de Janeiro, Tirana, Torino, Toulouse and the two archives in Vienna.

5.3 New candidates for membership

5.3a Bogota: Fundacion Patrimonio Filmico Colombiano

Mrs ORBANZ reminded the EC that they had already voted in Bologna in favour of recommending to the GA its admission as a member. In the meantime, the English translation of their Statutes and Rules had arrived and Mrs TRIANA had also answered satisfactorily the questions of the EC as to the percentage of film and video in their collection, which was 95% film and 5% video, as well as about the status of their preservation copies.

Decision: Unanimously in favour.

5.3b Paris: Cinémathèque Française

Mrs ORBANZ introduced the dossier which she found complete and suggested that Mrs WIBOM who had visited the Cinémathèque recently and had submitted a written report should comment it to the EC.

Mrs WIBOM reported that she had met with a lot of friendliness and openness during the two days of her visit. She had visited Palais de Chaillot and the vaults at St Cyr on the second day and found a great progress since her visit to the vaults at Bois d'Arcy twenty years ago. The Cinémathèque Française had introduced new plastic boxes of different colours for the various types of film, there was a vault at the Palais de Chaillot for some 1,500 acetate prints, as well a small vault for storing a limited amount of nitrate stock, both of them maintained under proper climatic conditions. Mr PINEL had supplied the information that their collection constituted of about 25,000 titles, 16,850 of which had been registered and catalogued on a card system ready for computerization. She considered that tremendous progress had been made from what the Cinémathèque had been twenty years before and that it was fully qualified to become a Member.

Mrs WIBOM then commented on the fact that the members of the staff she had met there had not seemed to know much about FIAF but were very interested in learning more, as well as in collaborating. Mrs AUBERT explained that the rank employees of the Cinémathèque had been kept away from everything that was happening anywhere else. They did not even have working relations with the staff of Bois d'Arcy which was only 3 km away. But as the negative, fine grain and nitrate stock of the Cinémathèque was being stored at Bois d'Arcy, their work was already intertwined and she had made a first step in establishing co-operation between the two archives by a recent visit to the St Cyr vaults. She considered that in the future the co-operation would also include the Cinémathèque de Toulouse and that, as a result of this relationship, a National Catalogue would be produced.

Mr BORDE strongly supported the candidature of the Cinémathèque Française which, after years of keeping apart from the two other French archives, had resumed collaboration with them.

Mr FRANCIS mentioned the yearly publications of the Cinémathèque Française for restored films and was interested to know more about the sort of staff who was involved in the actual preparation of films for preservation, and whether the Cinémathèque had its own laboratory. Mrs WIBOM responded that the Cinémathèque did not have a laboratory of its own and was using commercial laboratories, where the preparatory work for preservation was also being done. Mrs AUBERT remarked that she was trying to induce the commercial laboratories to follow archival standards in the restoration of nitrate films.

Mrs ORBANZ drew attention to the fact that the Cinémathèque was spending much more on the preservation of non-film material than on the preservation of film. Mrs AUBERT explained that they had obtained a special grant for this purpose from a Foundation; they had an enormous collection of non-film material.

Decision: Unanimously in favour.

5.3c Jerusalem: Steven Spielberg Jewish Film Archive

Mrs ORBANZ reviewed the dossier and noted that they did not have their own Statutes and Rules but existed under a contract between the World Zionist Organization and the Hebrew University of Jerusalem. The Board, consisting of members of those two organizations, appointed the Director of the Archive. She read parts of the contract where the aims and goals of the Archive were formulated and mentioned the letters of the World Zionist Organization and the Hebrew University in support of the Archive's application for full membership in FIAF, stating that they accepted FIAF's Statutes and Rules. There was also a letter from Mrs KOOLIK confirming her willingness to collaborate with the Israel Film Archive, as well as a letter from Mrs VAN LEER concerning this application.

Mrs ORBANZ drew attention to a contradiction: both Archives claimed to have the Axelrod Collection, and also to the fact that whenever Mrs KOOLIK talked about preservation she meant transferring film to video. 90% of their collection were positive prints stored in air-conditioned vaults which were transferred to video whenever possible and returned to the vaults where they would then be considered as masters. The small amount of nitrate film they had had been transferred on safety stock at the Imperial War Museum in London. In response to Mr ROSEN she explained that films were available to users both for commercial and for scientific research purposes, and that the Archive's viewing facilities consisted of video facilities and an editing table. The transfer of film to video was supported financially by Harvard University to which the Archive was giving a video copy of each film in return. Mrs BOWSER wondered whether prints considered as masters should be used on the viewing table by researchers. Mr ROSEN asked for how many more years the masters would be used as reference copies before all film material could be transferred to video.

Mrs AUBERT supplied information that the Archive's two nitrate collections, the Axelrod Collection and the Agadati Collection, had been dealt with responsibly. An Axelrod Foundation had been created for the purpose of preserving the first. Mrs AUBERT said that the nitrate prints were still being preserved in the vaults in Bois d'Arcy, and that the nitrate material of the Agadati Collection was at the Imperial War Museum.

Mrs VAN LEER's unsupportive letter was then read. Mr DAUDELIN commented on the very limited scope of the Steven Spielberg Archive's preservation programme and on its autonomy. He considered that, taking into account the fact that it was a very modest organisation for the time being and that there were in the United States larger organisations doing the same work who could also apply for full membership, and that the Israel Film Archive had been a full member of FIAF for many years and had developed into a very strong institution, he considered there was no need to have another archive from Israel as a full member.

Mr ROSEN remarked that if an archive's masters were acetate, transferring acetate stock to video for reference purposes was as appropriate a definition of preservation as the transfer from nitrate to safety, but that an archive should make a distinction between masters and used copies and obviously the Spielberg Archive was not doing that.

Mrs BOWSER asserted that she would not accept that making video copies and putting the masters away in good storage conditions was enough for preservation. If this was accepted as a compromise possibility for the moment, in the long term it would not be such, as acetate is no more stable than nitrate, and there were no intentions or plans whatsoever on the part of the Steven Spielberg Archive of making negative prints.

Mr DAUDELIN had doubts about point 13, namely the archive's claims that they were going to become self-supporting by acquiring the rights of the material in their possession, and that they would become the repository of the national film production if Israeli law changed.

Decision: The vote on Steven Spielberg Jewish Film Archive's application for full membership in FIAF resulted in 1 in favour, 7 against and 4 abstentions.

5.4 Reconfirmation of Observers

5.4a Alger: Cinémathèque Algerienne

There had been no answer to the several letters written to them by the Secretariat, and they had not sent reports for 1989 and 1990. Mr BORDE added that the subscriptions for 1989 and 1990 had not been paid either and proposed that the Cinémathèque Algerienne be deleted in accordance with the FIAF Statutes and Rules.

Decision: Automatic deletion. To inform the membership about it.

5.4b Managua: Cinemateca de Nicaragua

The reconfirmation of Managua had been discussed in Bologna. They had paid their subscription, had sent their report and were going to attend the Congress.

Decision: Unanimous reconfirmation.

5.5 New candidates for Observership

5.5a Bucuresti: Arhiva Nationala de Filme

Mrs ORBANZ reminded the EC that the case had been discussed in Bologna and decision had been postponed because the statutes and rules of the Archive as well as its budget were missing in the dossier. The Secretariat had written to Mr STIOPUL about that but nothing had been received so far. There had been also the problem of the films for the American Social Documentary Film retrospective not having been returned to New York by the Archive. In his letter Mr STIOPUL had expressed his embarrassment on this issue, saying they had not been able to send the films to New York because of financial difficulties but could ship them to any country in Europe.

Mrs BOWSER was satisfied with this suggestion and said that during the Congress she was going to find out which European archive was best suited for this purpose. She thought the Museum of Modern Art would be able to pay the expenses to bring the films back to New York from there. Mr KLAUE remarked that several years before he had made a commitment on behalf of the Staatliches Filmarchiv that they were prepared to pay for the films to be shipped from Berlin to New York and promised to take up this point with the President of the Bundesarchiv.

Decision: To await arrival of Mr Stiopul for further information.

The next day, Mrs ORBANZ presented to the EC the papers Mr Stiopul had brought with him to Athens. The dossier was now complete and Mrs ORBANZ was able to confirm that they had continued to act as the National Film Archive of Rumania.

Decision: Unanimously in favour of Archiva Nationala de Filme becoming an Observer.

5.5b Tbilissi: Gruziya Film Archive

Mrs ORBANZ reminded the EC that the case of Tbilissi had been discussed in Bologna. No further information had been received, probably because of the political situation there at the moment. Mrs VAN DER ELST asked whether anyone had means of getting in touch with the Archive in Tbilissi, as her contact in Paris, who had sent the application papers to FIAF, had said no letter sent from Brussels by FIAF would reach them.

Mr DAUDELIN raised the question about the possible attitude of Gosfilmofond to the candidature of Tbilissi. Mr KLAUE responded that the application for affiliation to FIAF by the Tbilissi Archive was part of the general movement of the Republic of Georgia towards independence from the central government, and that Gosfilmofond should not be brought into it. He promised to use his personal links with people from the Georgian Film Studio in order to obtain more information about the Archive but could not guarantee success.

Decision: Mr KLAUE and Mrs VAN DER ELST to try and contact Tbilissi for more information.

5.5c Puerto Rico: Archivo de Imagenes en Movimiento - Archivo General de Puerto Rico

Mrs ORBANZ reviewed the dossier which was complete.

Decision: Unanimously in favour.

Academy of Motion Picture Arts and Sciences

Mrs ORBANZ informed the EC that there had been a letter from Michael FRIENI of the Academy of Motion Picture Arts and Sciences about their intentions to apply for Observership in FIAF, as well as letters from Bob ROSEN and Gregory LUKOW in support of the application. The application was to be discussed at the next EC meeting after all necessary papers had been received.

Mrs BOWSER asked whether they could have some preliminary discussion now, as she was not going to be on the EC at the time of the next meeting. She had sent a letter herself and she had had telephone calls from Paul SPEHR and Jan-Christopher HORAK who had asked her to express their views to the EC. She stressed that the three of them had serious reservations for the Academy becoming a Provisional Member, though not for becoming an Associate. She enumerated the chief reasons for that, the main one being that they had not shown real evidence of a commitment to preservation, and insisted on the EC asking all these questions when the application of the Academy was discussed.

D A Y 2

5.6 Miscellaneous

5.6a Honorary Membership

Mrs ORBANZ presented Mr CINCOTTI's proposal for Mr Alberto LATTUADA to be elected Honorary Member of FIAF. Mr CINCOTTI underlined again the great contribution of Mr LATTUADA for film preservation in Italy, he and Luigi Comencini having been the first to lay the foundations of film archiving there, adding that Mr LATTUADA was not aware of his proposal.

Mr ROSEN asked what the criteria set for the election of Honorary Members were. Mrs ORBANZ explained that it had been suggested in Havana to open the honorary membership to people outside the Federation as that would help widen the field of FIAF's ideas. Mrs BOWSER reminded the EC that, when they had discussed limiting the number of Honorary Members, the idea of an award had come up which could be presented to people who, as was the case with Mr LATTUADA, had contributed to film preservation without having been closely involved in the life of FIAF. She herself supported the idea that honorary membership of FIAF should be granted to people who had made a very important contribution to the activities of the Federation itself. Mrs WIBOM was also in favour of keeping the honorary membership for people who had actively worked for FIAF, adding that she was willing to investigate the cost of producing a medal, or another token of recognition, for people who had made an extraordinary contribution to the cause of film archiving. This was also to be discussed as one of the suggestions in connection with the 100th Anniversary.

Mr SCHOU reminded the EC that Harold BROWN, whom he had proposed for honorary membership three years before, was still on the list. Mrs ORBANZ then suggested that, as there was only one vacancy, the EC should take a vote on the two proposals, adding that she also supported the idea of the honorary membership to be granted to people who had worked in FIAF. She strongly supported the idea of inaugurating some kind of FIAF award for people outside the Federation and suggested that a working group be set up for the purpose.

A vote was taken with the following result: Harold BROWN (7 in favour, 2 against, 3 abstentions), Alberto LATTUADA (3 in favour, 6 against, 3 abstentions), none of the nominees obtaining the necessary majority of two thirds of the votes. During the voting two new proposals for the election of Harold BROWN as a honorary member had been made, by Mrs WIBOM and by Mr FRANCIS. Mr ORBANZ asked them to present their proposals in a formal way to the Secretariat, adding that it should be the task of the next EC to decide on this. She strongly recommended that the new EC should proceed with the idea of a FIAF award for people outside the Federation.

Mrs GALVAO raised the point about the English and French versions of the Statutes and Rules differing in meaning sometimes and suggested that they should be compared. Mr DAUDELIN supported this view.

5.6b Elections

Mrs ORBANZ started the discussion on the procedure of the elections for the new Executive Committee. The list of candidatures was revised, as some changes had occurred in the meantime. Following the invitation to the membership, there were now 17 candidates for the 13 posts.

5.6c Other matters

Mrs ORBANZ informed the EC that, following the merger between the Bundesarchiv in Koblenz and the Staatliches Filmarchiv in Berlin, the Secretariat had written to the Bundesarchiv to ask for information about their new structure and their preservation budget, but there had been no answer from them so far, although a reminder had been sent in March. There had been no answer either to the letter of the President of FIAF to the German Ministry of the Interior concerning Wolfgang Klaue nor to a similar letter from the Association of German Film Archives. Mrs ORBANZ added that staff-policy decisions concerning the Film Archive were made not by the Head of the Filmarchiv, but by another department of the Bundesarchiv. Mr DAUDELIN remarked that the EC should keep this in mind for the next reconfirmation of the Bundesarchiv.

Mrs AUBERT informed the EC about the inauguration of a Film Archive in Chile where she went to act as consultant to the group of several film societies who wanted to set up an Archive there. A structure on a co-operative principle had been developed which served best the needs of the country, making the Archive only partly dependant on the Government. The Archive had begun to function, and Mrs AUBERT considered that in several years' time they would be eligible for affiliation to FIAF and that FIAF should in some way give support to the newly-inaugurated Archive. Her Archive would continue to do so through the assistance of the French cultural attaché in Chile. Mr SANDOVAL, on whose initiative the Archive had been founded, had a very good basis as he had trained at Bois d'Arcy for six months. He had already started work on a National Filmography.

Mrs GALVAO added that three Latin American archives, Cinemateca Brasileira, Cinemateca Uruguay and Cinemateca Argentina, were already supporting the Archive in Chile.

6 REPORT OF THE FUND-RAISING COMMITTEE

Mrs WIBOM reported that the Committee had not met but that, following the discussion in Bologna, Mr ROSEN had drafted guidelines for requests for help from the Fund which were to be distributed during the Congress.

16 Mr ROSEN read the draft and called for comments. Mr KLAUE suggested that all requests should be addressed to the Secretariat, as sometimes, particularly in connection with Unesco, projects needing financial support had to be quoted at very short notice.

Mr FRANCIS suggested that there should be in the Introduction to the Guidelines a summary of the possible purposes of the requests which were likely to be successful, so that the Secretariat would not be burdened with a lot of enquiries on this subject. Mr ROSEN responded that this would have been the case if money were already available and priorities could be set, but that now it was rather a question of having projects which might attract support. He saw the major role of the Fund-Raising Committee as serving as an intermediary between the archives and possible funding agencies. He wondered when an archive ceased to be a developing archive and became a developed one.

Ms ORBANZ remarked that there were a lot of cries for help in the annual reports from archives which were not able to attend the Congress. It was decided that the Guidelines should be sent to them by mail.

Mrs WIBOM informed the EC that she had some hopes of coming up with a contribution to the FIAF budget through the Regional Restoration Center for Far East Asia. She considered that FIAF should start charging for its services and quoted Unesco which was taking 25% of every amount of money that went to them. That had been the assumption behind her idea of using the National Development Agencies' programmes. She hoped to know more about this in six months' time.

Mr ROSEN thought he could raise support from organizations in the US, but it was absolutely essential that there were specific projects for the purpose and that the requests were made in a formal way by FIAF.

Mrs ORBANZ asked whether the Fund-Raising Committee would be able to obtain money to support attendance to Congresses which was the purpose of the Development Fund item on the FIAF budget. She also drew the attention of the Fund-Raising Committee to Mr DE PINA's idea about the archives organizing one benefit screening per year in favour of the Development Fund. Mrs WIBOM agreed that this could be put to the GA but stressed that for many archives such a screening would not be possible because of their financial systems.

Mr ROSEN confirmed that, beside asking for money for specific projects, they could ask for money for something more general as supporting people's activities within FIAF, like attendance of Congresses or EC meetings. Mrs WIBOM stressed again the importance of having written requests from the respective archives.

Mr FRANCIS suggested that a fund should be set up for the transportation of surplus equipment to archives which wanted to receive it. The EC members warmly approved the idea.

Mrs VAN DER ELST asked whether the Development Fund item in the budget (150,000BF) should be struck off as the money was not yet available.

Mr DAUDELIN pointed out that it should stay in the budget as an indication of the aims of FIAF in this respect, and that the expenses would be balanced with the income whatever amount this would be. It was decided that the Treasurer should make it clear in his Report that the money was not available but would have to be secured from possible donors on the basis of the archives' requests for funding.

7 REPORT OF THE TREASURER: APPROVAL OF THE 1992 BUDGET

Annual Report

For the 1990 accounts, Mr Borde reported that the budgeted income had been slightly exceeded thanks to the last payment by Unesco for the contract on the publication of the Survey on the Implementation of the Unesco 1980 Recommendation for the Safeguarding and Preservation of Moving Images. On the whole, both the income and the expenditure items had come close to the amounts foreseen in the budget. The excess of expenses over income 1990 (594,440BF) had been foreseen in the budget in view of the unchanged amount of the subscription rates. The amount of the unpaid subscriptions had been rather large by December 31, 1990, but several archives had sent their subscriptions since then and the current amount was about 95,000BF taking into account the fact that Algier was no more in FIAF. The archives still due to pay their subscriptions were Buenos Aires, Dakha, Dublin and Rio de Janeiro. The quick assets had been very low at the end of 1990, 157,160BF. The Reserve Fund, on the other hand, had remained intact and had moreover been invested in State securities and had brought in interests at the amount of 260,000FB. The 1990 accounts would be presented to the GA for approval.

Budget 1992

Mr BORDE then presented the draft budget for 1992 pointing out that it had been based on the assumption that the subscription rates would be increased and depended entirely on that. He stressed that, at the GA, the problem of increasing the subscriptions would be presented without any relationship to the modification of the Statutes and Rules. He considered, however, that in case the GA voted on the proposed subscriptions, the membership should be assured that there would be no more increases in the next two years at least. Mrs WIBOM agreed to this but reiterated her firm belief in subsequently having the subscription rates indexed every year which would ensure the stable finances of the Federation. Mr BORDE agreed on this.

The proposed subscription rates were: 75,000BF/3000SF for Full Members and 37,500BF/1500SF for Provisional Members and Associates. It would be recommended to the membership to send their subscriptions in Belgian francs by which unnecessary expences for exchange charges would be avoided. Mr BORDE pointed out that the amount the Observers had been paying all those years was one seventh of the Members' subscription while they had practically the same rights as the Members in terms of obtaining services from the Federation and even getting films from the FIAF archives. The proposed new rate was for both the Provisional Member and the Associate categories and had been calculated on the basis of the present number of Observers. In all, the income from subscriptions for 1992 had been budgeted at 4,200,000BF for 56 Full Members and 40 Provisional Members and Associates.

Mr BORDE pointed out that the draft budget for 1992 was well balanced and that there was even a small credit balance of 130,000BF. He commented on some increases in the Current expenses, envisaged in view of some changed circumstances in Brussels, as specified by Mrs VAN DER ELST in her notes on the draft budget. The amount allocated to the Congress in 1992 exceeded the Athens Congress budget as Montevideo was going to incur more expenses. 600,000BF had been allocated to the Commissions against 480,000BF in 1991 in view of having four Commissions instead of three. Mr BORDE was pleased with the 500,000BF for Special publications as this represented the cultural action of the Federation. On the whole the budget was well balanced.

Mr BORDE wondered if they should envisage the possibility of the GA voting against the proposed subscription rates but expressing willingness to accept a smaller subscription, e.g. 1,000SF for the Provisional Members and Associates instead of the proposed 1,500SF. Mr DAUDELIN considered that the increased subscriptions should be proposed on a 'take it or leave it' basis to which Mr BORDE completely agreed. He then expressed his views on the procedure for this item on the Agenda. A discussion ensued from which the decision emerged to present the increase in subscriptions in relation to the 1992 budget, and to re-distribute to the GA the paper about the finances of FIAF which was handed to the membership in Havana and which explained in detail the purpose behind each item of the budget.

Mrs ORBANZ wondered if the EC should consider alternatives like possible cuts in the 1992 budget to compensate for present Observers leaving the Federation for lack of the necessary funds to pay the increased rate. After a brief discussion it was decided to stress to the membership that the increase in subscriptions was absolutely vital for the future of FIAF, and that the budget was realistic and no cuts could be envisaged without hampering seriously the activities of the Federation. The new EC would have to find ways of dealing with the situation if FIAF should lose some of its members.

1991 Accounts

Mr BORDE pointed out that the 1991 budget which was an austerity one was being followed very strictly, and that there should normally be no deficit at the end of the year to aggravate the financial situation of FIAF.

7a PROJECTS FOR THE 100TH ANNIVERSARY OF THE CINEMA

Mrs WIBOM reported that, as agreed in Bologna, she had circulated to the archives a letter in English and French to ask for suggestions. She had made a list of the proposed projects to which she would have to add the ones she had received after arriving in Athens. These were all individual projects to be carried out by the archives who had suggested them. She suggested that FIAF should keep a sort of international calendar of the events which were going to be undertaken by the different archives and that the Federation could also provide a unifying logo which would give a common identity to the various ideas and projects. This calendar would facilitate the co-operation between the members and would help them avoid duplication. The 100th Anniversary Working Group would continue inviting projects to be submitted for this calendar, possibly through the Bulletin.

On the other hand, FIAF as an organization should develop a high-profile programme with two purposes: first, to focus on the first 100 years of cinema as a whole, and on the need to ensure its preservation for the benefit of the future generations. The Working Group had tentatively named this "The First 100 Years, our Legacy to the Future". A Symposium orientated to the year 1995 was to be a synthetic and global overview of what had been achieved and of what remained to be done for the first 100 years. Unesco had been trying to do this for a long time but the Working Group thought the moment had come to update it and distribute it more widely. The period for the celebrations was proposed to start in 1993 and to end in 2000, their peak envisaged for 1995 to coincide with the FIAF Congress.

Mr ROSEN hoped to be able to organize the 1995 Congress in Los Angeles with the AFI, the UCLA and the Academy of Motion Picture Arts and Sciences, if the latter had become affiliated to FIAF by that time, as hosts. He hoped to be able to secure additional support from the Studios and from the Library of Congress. He would have to have the commitment of the other archives, however, before he could make a definite proposal and he meant to discuss this with them during the Congress. He considered that taking stock of what had been done with the production of the first 100 years of cinema provided a political basis for every archive to go back to its government with a renewed perspective on the urgency of dealing with this. In that way it would be a summing up on the one side, and setting up an agenda for the future on the other.

Mr FRANCIS added that all Commissions should have a very important part in the celebrations, possibly one special project to show what the situation of film preservation was throughout the world. This would form a base-line of information which would then become the way in which the archives would look at their problems after the celebrations were over.

Mr BENARD DA COSTA welcomed the idea and remarked that the Programming Commission was going to discuss the issue and come up with a project on these lines.

Mrs AUBERT wondered whether it should be up to the Commissions to come up with specific projects, or if it would be best that there should be a major survey which should be split among the Commission within their areas of competence to cover all aspects of film archiving. She suggested that Mrs GALVAO should publish in the FIAF Bulletin the methodology she had used for preparing her National Filmography and the difficulties she had encountered. Mr FRANCIS supported this, as he considered that encouraging the archives to prepare or to reprint their national filmographies, so that they would be available by 1995, would be a major contribution of the Commission to assist with the general policy as outlined by Mrs WIBOM.

Mrs ORBANZ summarized on the projects to be presented to the GA as global projects of the Federation, namely the International Calendar, a special Symposium during the 1995 Congress to assess the first 100 years of cinema, a Logo and a Trailer.

Back to GA15 Future Congresses

1992 Montevideo

Mr MARTINEZ CARRIL having been invited to join the meeting reported that Mr HINTZ had partly been re-established as Director of the National Film Archive at SODRE but had very little power. The leadership of the SODRE had at one point even considered closing the Archive, as film was not of major interest to them, SODRE being the National Archive and closely linked with the radio and the television. Taking this into account, it had been decided that the Cinemateca Uruguaya would organize the Congress by itself. The unstable situation of the National Film Archive had caused problems, as five months had already been lost for the preparation of the Congress. On the other hand, Mr HINTZ would be working on the organization of the Congress in his capacity of member of the Cinemateca Uruguaya.

Mr CARRIL presented the budget for the Congress explaining that there were blank spaces for expenses which had not yet been clearly defined.

Two Symposia had been planned originally, one on the links between the Latin American Archives through computer databases, and another on the influence of Spanish cinema on the cinema of Spanish-speaking Latin American countries. The first one was no longer possible, as the money for it which was coming from OEA (Organization of American States), had been rejected by SODRE for political reasons. The second one was to be organized with the help of the Spanish Institute for International Co-operation which had set December 31, 1990 as dead-line for the confirmation of the project. The project had been presented by both Archives, and as the National Film Archive had cancelled its involvement with the FIAF Congress by that time, it had not been possible to make this confirmation one-sidedly by the Cinemateca Uruguaya. Mr CARRIL did not know if the money was still available and was going to Madrid after the Congress in order to ascertain this, but he feared the money had been lost.

Mr CARRIL added that they already had the backing of the Ministry of Culture for the organization of the Congress, but they were trying to get national recognition of the event and government support which would facilitate things in many different ways.

Mrs GALVAO suggested that she should try and recover the support from OEA if she could convince them to grant it for a regional project on the Computer Databases between Brasil, Argentina and Uruguay.

Mrs AUBERT thought that perhaps the second part of Mrs GALVAO's project concerning the search for lost films, which had been rather hastily introduced at the Havana Congress, could be a subject of a one-day Symposium.

Mr FRANCIS remarked that they should aim at a film-based Symposium which would have a wider appeal than a technology-based one.

Mr BORDE proposed as theme of the Symposium "Criteria for programming", a subject of interest to all archives to which the Programming Commission could also contribute.

Mrs GALVAO supported the idea and suggested yet another subject for a Symposium, "Film heritage: methodology and research. American and Far Eastern approaches". Mr ROSEN also thought that the idea of a Symposium on film presentation in different cultural contexts was a very good one and expressed the view that, following FIAF policy for more flexibility in organizing the Congresses, the idea of having one Symposium instead of two could be more of an opportunity than of a lack, as this would give the chance to smaller groups to meet and have discussions on their particular interests. Mr BENARD DA COSTA expressed his satisfaction with the theme suggested by Mr BORDE.

Decision: Mrs Galvão to discuss this with Mr CARRIL and to report to the EC on the next day.

1993 Bangkok

Mrs JARERNPORN, who had meanwhile arrived and had been asked to join the meeting, extended an invitation for the 1993 FIAF Congress to be held in Bangkok. The dates were fixed tentatively for the end of February/ beginning of March and Mrs WIBOM introduced her idea for the shadow-play, as the first projected image, to be chosen as the subject for one of the Symposia. Mr FRANCIS warmly supported the idea.

8 REPORTS OF THE SPECIALIZED COMMISSIONS

8.1 Preservation Commission

Mr SCHOU presented the Commission's report and reported on the recent meeting of the Commission in Dayton, Ohio. He thanked Mr FRANCIS and the Library of Congress for hosting the meeting. The Commission had one main problem, namely that it was unable to meet more than once a year. In order to improve the communication between the members, they had decided to send out every three months an informal newsletter which would also be sent to the members of the EC, the other Heads of Commissions, and to the corresponding members of the Preservation Commissions of which they hoped to get quite a few. He thought the members of the Commission would be given some incentive by having their work written up in a report which was circulated fairly widely within FIAF.

Mr SCHOU had recently sent a questionnaire to the directors of the FIAF archives asking them to nominate technicians who could become corresponding members, and possibly full members of the Preservation Commission later as he had one vacancy, and was probably going to have a second one soon.

Mr SCHOU briefly reviewed the points on the programme of the Preservation Commission Workshop remarking that 5 out of 6 of the points were about fresh research.

Mr DAUDELIN thanked Mr SCHOU for his Report.

8.2 Documentation Commission

Mrs AUBERT's report was circulated and she commented that, in the time since the Bologna meeting, the Commission had concentrated on preparing for the Workshops in Athens. They had had two meetings, a full Commission meeting in New York hosted by the Department of Film of MOMA, and a meeting in Paris attended by Mrs AUBERT, Mr MOULDS and Mrs GIRET. Referring to Mr SCHOU's report she stressed on the necessity of increasing the number of Commission members. She thought Mr SCHOU's idea of sending questionnaires to the Heads of the Archives as a method of recruiting members was excellent.

Mrs AUBERT commented very favourably on the work of the PIP pointing out that it had entered a new phase thanks to Mr MOULDS's dedication and continuous efforts. The change-over to computerized working methods had been a success and Mr MOULDS was now proposing a new scheme which would enable subscribers to receive the annual volume on floppy discs.

Mrs AUBERT commented on the fact that it had proved very difficult to get a feed-back from the Archives when different questionnaires had been sent. She pointed out that in the different countries and continents standards and documentation practices were different, which made co-operation more difficult, apart from the language barrier which existed in many places. It was no longer viable to apply the traditional European approach to documentation work in order to satisfy the needs of the whole FIAF membership. She thought they should have some kind of regional representation, possibly through corresponding members. Mr AUBERT then invited questions and comment.

Mrs GALVAO expressed her satisfaction with the PIP existing now on floppy discs. She also supported Mr AUBERT's idea of recruiting Commission members by appreciating the work of the Archives in this particular area.

Mrs AUBERT informed the EC of her intention to step down as President of the Documentation Commission as soon as possible, as it was very difficult for her to cope with both this and her work as Curator of the Bois d'Arcy Archive. She had no suggestions, however, as to who could succeed her. She promised to discuss this with potential candidates during the Congress and present the results to the new EC. She stated that the Commission needed two more members and a wider representation and that she would try to settle this before stepping down.

Mr DAUDELIN thanked Mrs AUBERT for her Report.

8.4 Report of the Commission for Programming and Cultural Uses

Mr BENARD DA COSTA reported on the meeting of the Commission in the Açores. Clyde JEAUVONS, Catherine GAUTIER and Alain MARCHAND had attended the meeting as observers. The main objectives of the Commission had been defined and its name had been discussed. It was decided, if not unanimously, at least with a great majority, to call it Programming and Access Commission. As immediate action they had undertaken to do a survey on programming and access among the FIAF archives for which Mrs CLAES was to produce a questionnaire. They had also appointed a Working Group in connection with the 100th Anniversary. It had been decided to organize, if possible, international forums on programming and access topics once a year. They considered it urgent for archives to communicate through newsletters or a bulletin on matters concerning programming and access.

Mr SCHOU proposed that the Preservation Commission should take over the responsibility for establishing technical standards for the projection and presentation of moving images, as formulated in the Programme of Aims of the Commission, as there were no technicians among them, adding that it would be done in close collaboration with the Programming Commission. Mr BENARD accepted gratefully, affirming that they had already discussed the need for co-operation with the other FIAF Commissions.

Mr DAUDELIN stressed that this collaboration should be included in the wording of the Programme of Aims in order to make it clear to the membership that there was no duplication of work in the Commissions. Mr BENARD agreed to this.

Mrs AUBERT suggested that they should consult Mr VERSCHEURE from Brussels who was a Visitor to the Congress and who had compiled recommendations for the presentation of films in terms of sound and ratio, which she thought were excellent.

Mr DAUDELIN referred to the Havana minutes pointing out that the GA had voted for "the creation of a Commission for Programming and Cultural Uses" and wondered what had been the reason for changing 'Cultural Uses' to 'Access'. Mr BENARD responded that, according to the majority of the Commission members, 'cultural uses' was a rather vague term and not clearly related to access which was a very important priority for the Commission.

Mrs WIBOM was unhappy about the document defining the aims of the Commission differing so much from the one prepared in Havana. Mr BENARD disagreed and affirmed that all points of the Havana document had been taken into account.

Mr BORDE explained that in French the name of the Commission could not possibly be Commission de Programmation et d'Accès, as the word "accès" had always to be followed by a complement.

Mr ROSEN made two points. First, compared to 'access' the term 'cultural uses' conveyed a different spirit, as it implied a more active involvement of the archive in the culture. Second, he did not think the proposed survey should be listed among the goals of the Commission which had been outlined in a sort of middle-way between the big goals and the specific projects.

A discussion on the document produced at the Açores meeting and its presentation to the GA followed.

Decision: To keep name of Commission as defined at Havana Congress and to restructure and reword the Açores document in accordance with the results of the above discussion. The Executive Committee to be informed about the final nominations for membership of the Commission.

D A Y 3

9 ANY OTHER BUSINESS

Mrs BOWSER asked for permission for the North American Regional Group of FIAF Archives to use FIAF letter-head with the title of the Group as sub-heading when approaching government agencies for support. Permission was granted.

Mrs ORBANZ reported that MAUR was going to publish shortly "Technical Terms and Methods of Archiving AV Materials" which had been prepared jointly by the Cataloguing and the Preservation Commissions.

Mrs ORBANZ had also a report from Ray EDMONDSON about his paper "Towards a philosophy of film archiving" which had been published in the Bulletin. He had received comment from several archives, had discussed it further within his Archive and suggested that he should follow up this project and that an interim document defining the philosophy of film archiving should be published for the Centenary of Cinema. She suggested that the paper should be discussed at the Open Forum and Mr SCHOU said that Mr GILMOUR would introduce it.

Mr DIMITRIU reported about a request by Cinemateca de Cuba to help them print a 200 page book in homage of Hector Garcia Mesa. A discussion on possible ways and means followed. It was decided that Mr DIMITRIU should discuss it further with Mr GONZALEZ.

Proposed modification of Rule 77 about rotation in the Commissions.

Mr DAUDELIN presented to the EC Mr SCHOU's letter on behalf of the Cataloguing, Documentation and Preservation Commissions opposing the proposed modification of Rule 77 about rotation in the Commissions. Mr SCHOU enlarged on his arguments and was supported by Mrs AUBERT and Mrs GALVAO.

Mr ROSEN and Mrs BOWSER expressed their views in favour of a 6-year rotation within the Commissions.

Mrs WIBOM stated that she would agree on postponing the introduction of rotation on condition that the new EC would appoint a working group to assess the work of the Commissions before making a final decision on this issue. She supported Mr SCHOU's view that only the best specialists in a given field should work on the Commissions.

Mrs ORBANZ spoke in favour of continuity within the Commissions and of the necessity to have good specialists on them.

Mrs AUBERT demanded that the names of the specialists in each of the Commissions' area be given in the address list of the Archives, so that the Commissions could communicate with them. She suggested a compromise decision on Rule 77, namely the rotation of 3 members every 6 years which would allow for both renewal and continuity.

Mr FRANCIS supported Mr SCHOU in his view that membership in the Commissions should not be for training and introduced the idea of development experience quoting an example from his present organization. The specialist concerned would not only contribute to the work of the Preservation Commission, if he was to become a member, but would also gain experience in FIAF activities which he thought very important. He thought there were more people like that in other FIAF archives and considered that they should be given a chance to participate. He added that he could find the present wording of Rule 77 more acceptable without the final phrase "and not for more than one additional term". Mrs BOWSER supported this.

Mr SCHOU agreed with Mr FRANCIS on his idea of development experience and stressed the point that in many cases the publications circulated by his Commission did not reach the specialists concerned, but ended up with the directors or curators, or in the libraries. Like Mrs AUBERT, he insisted on having the names of the specialists in this area in every archive in order to be able to communicate directly with them. He also spoke in favour of introducing the corresponding/associate membership of the Commissions which would provide information about both the expertise and the industriousness of potential Commission members.

Mr DAUDELIN summarized the debate and outlined the different proposals. A vote was taken on Mrs WIBOM's proposal for postponing the modification of Rule 77 until a survey on the work of the Commissions had been conducted by the new EC. It resulted in 9 in favour, 1 against and 2 abstentions.

Mr DAUDELIN remarked that it was unfortunate that the Head of the Cataloguing Commission could not attend this EC meeting. The members of the EC, however, could become acquainted with Mrs Harrison's written report before the GA.

There being no further business, Mr DAUDELIN formally closed the meeting.

ATHENS CONGRESS

2d MEETING OF THE EXECUTIVE COMMITTEE
19 April 1991

Present:

Robert DAUDELIN, President
Eva ORBANZ, Secretary-General
Anna Lena WIBOM, Treasurer

Michelle AUBERT (also Head Documentation Commission)
Christian DIMITRIU
David FRANCIS
Maria-Rita GALVAO
Clyde JEAUVONS
Manuel MARTINEZ CARRIL
Vladimir OPELA
Guy-Claude ROCHEMONT
Bob ROSEN
Henning SCHOU (also Head Preservation Commission)

Commission Heads

João BENARD DA COSTA Programming & Cultural Uses

Honorary Member

Vladimir POGACIC

Secretariat

Brigitte VAN DER ELST Executive Secretary

Mr DAUDELIN welcomed the new members of the EC. He drew attention to the confidentiality of the EC meetings and to Rules 51 and 77 concerning the majority required for voting within the EC and the attendance of EC meetings by Commission Heads.

1 ADOPTION OF THE AGENDA

The draft agenda prepared by the Secretary-General was adopted.

2 NOMINATION OF VICE-PRESIDENTS AND DEPUTIES

The following appointments were unanimously agreed:

- Vice-Presidents: Christian DIMITRIU
Maria-Rita GALVAO
- Deputy Secretary-General: Michelle AUBERT
- Deputy Treasurer: Clyde JEAUVONS

3 EVALUATION OF THE ATHENS CONGRESS

Mrs ORBANZ suggested that the Heads of the Commissions should report on the Workshops. Mr SCHOU considered it would be more valuable to have the criticisms of the participants in the Workshop. Mrs AUBERT thought it was better to have smaller groups for the Documentation Workshop where everyone would be able to participate. She also agreed that Workshops should be held on one specific subject, and not on the total aspect of the respective area.

Mr FRANCIS suggested that there should be some sort of follow-up of the questions raised in the Symposia, a way of evaluating what had happened in the intermediate time. Mr ROSEN thought that could be done in the frame of the new type of Congresses as provided in the new Rules by making it possible for small groups of people to meet and discuss their common interests.

Mrs WIBOM and Mr FRANCIS stressed on the importance of having the host archive more actively involved in the Symposia and Workshops.

Regarding elections, Mr JEAUVONS felt it was useless to have a vote in cases when there was a single nominee for office. Mr ROSEN suggested a vote by acclamation on such occasions.

Mr JEAUVONS was bothered by the procedure of having a vote by open ballot in front of the people about whom the issue was, when they themselves could not vote, as was the case with the new categories for the former Observers.

Mrs WIBOM thought there should be some rule about sending invitations for future congresses some time in advance, and not present them directly at the GA, in order to provide time for the membership to evaluate their possibilities of attending the congress in question. It would also enable the EC to evaluate the different options and to avoid situations of competition such as the one that had arisen between Beijing and Bologna.

Mr DAUDELIN was distressed about the host archive having changed the carefully prepared programme of films for the Symposium and with the generally unsystematic way of film presentation.

4 MEMBERSHIP QUESTIONS

4.1 Enforcement of new Statutes and Rules + Verification of French and English versions

New Statutes and Rules

Mrs ORBANZ suggested that a small Working Group should be set up to examine the Observers' papers in the light of the new Statutes and Rules, and to make proposals at the next EC meeting about granting the new status of Provisional Member or Associate to each of these archives. She suggested that the Working Group should include Mr DAUDELIN, Mr FRANCIS and herself, which was agreed on.

Mrs ORBANZ felt something would have to be done at the next Congress to make the Associates feel they have their place in FIAF. Mr FRANCIS thought it was absolutely essential that the Associate should become an attractive membership category. The first thing was to construct within the Congress a special space for Associate activities, as well as to define these activities. He suggested that the Film Museum category and the 100th Anniversary might be appropriate as subjects for group discussion by the Associates, as these were areas well outside film preservation. He had already considered establishing a special meeting in Montevideo on the film museum topic and thought that such a meeting would also give the Associates the opportunity to decide on the sort of relationship they would like to develop as FIAF members.

Mr ROSEN felt it was important to figure out the spirit implied in the changes. Their aim had been to enlarge the scope of activities rather than to purge eternal membership. He felt that the choice whether to become prospective Members or Associates should rest largely with the present Observers and not with the EC as, by fulfilling the criteria that had been established for Observership they had fulfilled the requirements for prospective members. Mrs ORBANZ responded that that was only partly true, as a large number of the Observers had been accepted into the Federation in the past few years in view of a future Associate status for them. Mr ROSEN agreed, but reiterated his belief that the spirit underlying the enforcement of the new Statutes and Rules ought to be one of extraordinary generosity in allowing the institutions to decide for themselves in the vast majority of cases, to reassure the present Observers that they were not being thrown out.

Mr ROSEN then stressed the necessity of having a sort of Guidelines to clarify the array of activities falling into the category of appropriate Associate activities. Mr FRANCIS added that it was important to ask these archives about how they see themselves and their future as organizations. Decision: Mr FRANCIS and Mr ROSEN to prepare such Guidelines.

Mrs AUBERT pointed out that it was urgent to devise also a questionnaire for prospective Associates in view of the applications already received by the EC.

French and English versions

It was decided that Mrs AUBERT and Mr ROCHEMONT would verify the two versions for possible discrepancies. Mr FRANCIS suggested the idea of making an Index to the Statutes and Rules. A decision was made to keep French as the official language, and to delete Russian.

4.2 Reconfirmation of Budapest + Reconsideration of Jewish Film Archive application

Reconfirmation of Budapest

Mrs ORBANZ reported that she had contacted the Hungarian colleagues during the Congress but they had not been able to produce the budget which was missing in the dossier.

Decision: To postpone reconfirmation for the meeting in Jerusalem. Mrs ORBANZ to contact them again for missing information.

Jewish Film Archive

Mrs KOOLIK had had talks with Mrs ORBANZ and Mr DAUDELIN in which she had at first insisted on her application but had finally decided to re-consider the application and inform the EC about it.

5 FINANCES

Guidelines for payment of professional FIAF services

Mrs ORBANZ recalled Mrs GALVAO's suggestion that FIAF should work out estimates for payment to be received for specific FIAF services, and should outline the range of such services for institutions which could not afford to pay the subscription fee but were willing to keep up with FIAF activities.

After a brief discussion on how the payment of registration fees had worked at the Athens Congress, Mrs WIBOM strongly advised that in future FIAF should ask for registration fees to be paid in advance.

Decision: Discuss both items in detail at next EC meeting.

Alternatives for calculation of membership fees

Possibilities for financial help re. membership fees

Mr CARRIL pointed out that there were two cases when an archive was not able to pay the FIAF subscription. One, when the archive was lacking funds, and the other, when an archive could not pay because its country's currency was not convertible.

Mr JEAVONS suggested that archives which had financial problems could build up credit with richer archives by film exchanges and things of that sort, to be paid for in equal cash terms. Mr DAUDELIN and Mrs WIBOM underlined that this could only be done on a bilateral basis.

Mr FRANCIS suggested that FIAF could do publications in countries whose currency was not easily convertible and have them pay that way.

Mr JEAVONS recalled that there had been a suggestion to build up a passive fund to which the richer archives could contribute, and which could be drawn upon at the discretion of the treasurer or the EC.

Mrs WIBOM again stressed the necessity to have written applications from the Archives which were to ask for financial support from the Development Fund.

Mr BENARD DA COSTA wondered how other international organizations did their fund-raising. Mr DIMITRIU recalled to have seen a Unesco questionnaire designed for Latin America and thought it could serve as a basis.

Decision: To discuss various aspects of this item in Jerusalem.

6 100th ANNIVERSARY WORKING GROUP

Mrs WIBOM recalled that in Bologna she had rather reluctantly agreed to act as co-ordinator of the 100th Anniversary projects to be proposed by the archives, and said she was willing to hand this over to someone else. Four people had expressed to her a strong interest in working on this, Pascal LECLERCQ, Paolo BERTETTO, Jürgen BERGER and Dinko TUSAKOVIC. Mr FRANCIS said he would volunteer to do this, but only after he had finished working on the Guidelines for the new categories of membership.

Mr ROSEN specified that there were two sides to this. One was the co-ordinating function which would involve setting up a calendar in order to act as a clearing-house for what was happening around the world, giving it a common identity at the same time. The other was for FIAF as a whole to focus on the notion of the first 100 years, an assessment of which was to be tied in with the 1995 Congress, wherever it should be. That would mean to have it conceptualized in some wording, a text to be circulated in order to raise some concrete proposals for what was going to happen in 1995.

Mrs WIBOM recalled that it had been decided earlier that the Working Group would come up with a text for the Bulletin to announce the projects suggested by the various archives. She considered it appropriate that the wording of FIAF's overall concept about the 100th Anniversary should be incorporated in it.

Mr ROSEN suggested that the more practical issues around the calendar and the clearing-house should be worked out and handled through the Secretariat, and offered to do the draft of the conceptual part.

Mr DAUDELIN proposed that he should do the French version of the draft, as well as the text for the Bulletin.

Mr POGACIC suggested that FIAF should enlarge its approach to the 100th Anniversary by stimulating projects dealing with the influence of cinema on the life and culture of the past 100 years. He proposed that a Round Table for film critics and historians should be organized on this topic.

Mr ROSEN responded that many institutions in Los Angeles and undoubtedly some archives around the world would sponsor things like that, and that FIAF had decided to take a more modest, but a more global perspective by serving as a clearing-house for others, itself focusing on the accomplishments and the challenges that came from the 100 years. He added that FIAF would certainly encourage archives to do what Mr POGACIC had proposed and would put them in communication with one another.

7 WORKING GROUP ON FIAF COMMISSIONS

Mr DAUDELIN re-introduced the idea for the Working Group on FIAF Commissions and suggested that Mrs AUBERT should head it, as she was soon to resign as Head of the Documentation Commission, and would thus be an EC member with experience in Commission work. He also nominated Mr ROCHEMONT for member of the Working Group. Mrs WIBOM expressed willingness to join in.

The following agenda was proposed for consideration by the Working Group:

- Rule 77
- assessment of the present allocation of tasks to Commissions
- the relationship of Commissions to the membership and the relationship of Commissions to the EC
- interrelations between Commissions.

7.1 PROGRAMMING COMMISSION

Mr BENARD DA COSTA proposed two new members of the Commission: Catherine GAUTIER and Manuel CARRIL. They were approved by the EC, the other members being Joao BENARD DA COSTA, Enno PATALAS, Gabrielle CLAES, Paolo CHERCHI USAI and Steven RITCHIE. Clyde JEAUVONS was nominated as Consultant.

Mr DAUDELIN referred to the vote in Havana on the name for the Commission and stressed that they should stick to the name "Commission for Programming and Cultural Uses" for the time being, at least until the GA would vote on another name eventually to be proposed by them.

8 FUTURE CONGRESSES

Montevideo 1992

Mr CARRIL introduced his written proposal for a Symposium on Programming to be held during the Congress. He suggested also other side-events as highlighting the beginnings of FIAF activities in Latin America and an exhibition of posters.

Bangkok 1993

Mrs WIBOM had discussed this with Mrs JARERNPORN several times during the Congress and would follow it up.

9 NEW PROJECTS

Towards a philosophy of film archiving

Decision: On Agenda for the Jerusalem EC meeting.

NEW EDITORS OF FIAF BULLETIN

Mr DAUDELIN reported that the Editorial Board of the Bulletin had had two meetings with Mrs BOWSER, who was withdrawing as Chief Editor. Their nomination for the new Editorial Board was as follows: Paolo CHERCHI USAI (Chief Editor), Christian DIMITRIU, Eileen BOWSER, Hoos BLOTKAMP and Robert DAUDELIN (Editors).

The proposed Editorial Board was approved unanimously.

10 FIAF AWARD

Decision: On Agenda for Jerusalem meeting. Mr ROSEN and Mrs WIBOM to come up with ideas.

11 HONORARY MEMBER'S NOMINATION

Mr DAUDELIN reminded the EC that there was one vacancy for honorary membership and invited nominations for Jerusalem, to be sent in writing to the Secretariat six weeks in advance of the EC meeting.

12 NEXT EC MEETING IN JERUSALEM

Decision: To aim at having the meeting in mid-October or end of November.

13 ANY OTHER BUSINESS

FIAF Representation in Unesco

Decision: Mr KLAUE to continue to represent FIAF in Unesco, jointly with Mr DIMITRIU, if his position in Koblenz would allow.

There being no further business, the meeting was formally closed.